

Child Sexual Exploitation and Missing Services Assume open tender																																																		
KEY ACTIVITIES	1-Feb-2016	8-Feb-2016	15-Feb-2016	22-Feb-2016	29-Feb-2016	7-Mar-2016	14-Mar-2016	21-Mar-2016	28-Mar-2016	4-Apr-2016	11-Apr-2016	18-Apr-2016	25-Apr-2016	2-May-2016	9-May-2016	16-May-2016	23-May-2016	30-May-2016	6-Jun-2016	13-Jun-2016	20-Jun-2016	27-Jun-2016	4-Jul-2016	11-Jul-2016	18-Jul-2016	25-Jul-2016	1-Aug-2016	8-Aug-2016	15-Aug-2016	22-Aug-2016	29-Aug-2016	5-Sep-2016	12-Sep-2016	19-Sep-2016	26-Sep-2016	3-Oct-2016	10-Oct-2016	17-Oct-2016	24-Oct-2016	31-Oct-2016	7-Nov-2016	14-Nov-2016	21-Nov-2016	28-Nov-2016	5-Dec-2016					
Project Group meetings (to be added)																																																		
Decision made at SLT and JET (Jan 2016)																																																		
Cabinet report and finalise business case (Mar 16)																																																		
Market, public and stakeholder																																																		
Stakeholder engagement - focus group																																																		
Draft Service Specification																																																		
Service Sepcification sign off																																																		
Develop evaluation criteria																																																		
Develop terms and conditions																																																		
Develop financial schedule																																																		
Develop method statement and other response documents																																																		
Review invitation to tender documents																																																		
Advert out (1 Aug)																																																		
Tenders Out. Tender return (5 Sept tbc)																																																		
Clarification q&a																																																		
Evaluator training (2 hours)																																																		
Tender Evaluation																																																		
Moderation Meeting (date tba)																																																		
Presentations (date tba)																																																		
Report writing / recommendation																																																		
Board sign off (date tba)																																																		
Cabinet Decision (duration to be advised)																																																		
Standstill Period (10 days)																																																		
Contract Award (9 Dec)																																																		
Bank holidays																																																		
Staff on leave (to be completed)																																																		

* Open tender 30 calendars day min.
 ** Same people needed for tender evalaution, moderation meeting and presentation
 Project group meetings and board approvals dates to be added
 Leave not taken into account
 Allows approx 4 months implementation
 Start date 1st April 2017.